



New Zealand Federation of
Business & Professional
Women Incorporated



Hosted by BPW Warkworth
at
Mahurangi College Auditorium
20th – 22nd April 2018

To assist with planning and fundraising, the Conference Committee is opening registrations for Conference 2018 early.

Please complete a separate registration form for each delegate.

Registration forms are part of this document and available on the BPW NZ webpage, which will be updated from time to time with further information about speakers, program etc.

www.bpw.nz.org.nz .

Accommodation is to be booked directly – see section D.

Please retain a copy of your registration document for your record and send original to:

BPW NZ Conference 2018 Registration
Attn: Selene Buttle
9B/97 Shortland Street
Auckland 1010

Or email to bpw.conference2018@gmail.com



MATAKANA COAST
Wine Country
PUHOI • MAHURANGI • WARKWORTH • KAWAU
MATAKANA • LEIGH • PAKIRI

Warkworth



Section A : YOUR REGISTRATION INFORMATION

Title: *please circle* Prof Dr Ms Miss Mrs

Family Name: _____ **Given Name:** _____

Preferred name for your badge: _____

Preferred name for your Partner/guest's badge: _____

Postal Address: _____ **Telephone: Day** _____

_____ **Evening:** _____

_____ **Mobile:** _____

Email: _____ **Facsimile:** _____

Name of club: _____ **Position in club:** _____

Attending as: *please tick*

- Executive Officer Past President Life Member Club Member
- Young BPW Guest Sponsor Individual

We are not requesting delegate/observer information at this stage as we won't know how many delegates each club is allowed until dues are collected immediately prior to our Financial Year End.

Special Dietary Requirements:

- Vegetarian Vegan Gluten free Dairy free
- Other (please specify)

Special Needs:

Do you have special needs? Eg wheelchair access Yes If yes please specify how we can assist you:

Duties and Roles:

There are various other duties and roles during conference. If you would like to assist, please tick your choices.

- Credentials Desk Time Keeper Scrutineer Steward
- Mic Runner Messenger Product Sales General Assistance

Name: _____ **Email** _____

You will be contacted by the Personnel Convenor.



Section B: REGISTRATION

Registration covers: Attendance at all conference sessions and all conference papers;
Morning and afternoon tea and lunch Saturday
Morning and afternoon tea and lunch Sunday

Please Select Your Registration Type:

<input type="checkbox"/> Full Registration (due by January 31, 2018)	\$150.00	\$_____	
<input type="checkbox"/> Late Registration	\$200.00	\$_____	
<input type="checkbox"/> One Day Registration (indicate which day)	\$ 75.00	\$_____	Sat – Sun
<input type="checkbox"/> Awards Dinner Friday	\$ 70.00	\$_____	
└ Awards Dinner Guest/Partner Names: _____ _____	\$ 70.00 x	\$_____	
└ Conference Dinner	\$ 50.00	\$_____	
└ Conference Dinner Partner/ Guest Names: _____ _____	\$ 50.00x	\$_____	
└ Sunday Night Dinner (See Section E)	\$ 30.00	\$_____	
	TOTAL	\$_____	

Section C: PAYMENT OF FEES

Please forward registration form and payment to:

BPW NZ Conference 2018 Registration
Attn: Selene Buttle
9B/97 Shortland Street
Auckland 1010.

Cheques payable to: BPW NZ Conference 2018
To be included with your Registration Documents.

Internet Banking to: BPW NZ Conference 2018
Account Number: **03 0474 0492908 001**
Ref: Your Name and Club/Individual

Or email to bpw.conference2018@gmail.com

Important information: Refund of registration fees : No refund for Conference 2018 will be made



Section E: CONFERENCE PROGRAMME

Fri 20 th April	2:00pm-5:00pm	Registration	Mahurangi College Auditorium
	2:30pm-3:15pm	First Timers Briefing	Anita Devicich, Faye Gardiner
	3:30pm-4:00pm	Budget and Finance	Adele Hardie
	4:00pm-5:00pm	Resolutions	Vicky Mee
	6:45pm-10:00pm	Awards Dinner	Warkworth Town Hall
Sat 21 st April	7:45am-10:00am	Breakfast tour & networking. For details see Section F.	
	10:00am-10:30am	Registration	Mahurangi College Auditorium
	10:30am-5:30pm	Conference Day 1	Mahurangi College Auditorium
	6:30pm-11:30pm	Conference Dinner	



The Conference dinner will be a dress-down Pizza, Plonk and Poetry evening. Bring your favourite poem to read or enact, write an original poem or limerick, create a club entry, find the budding rappers amongst your members, anything to do with poetry goes.

Prizes Galore!!

Back to the serious stuff.....the very next day.....

Sun 22 nd April	8:00am-8:30am	Registration	Mahurangi College Auditorium
	8:30am-3:00pm	Conference Day 2	Mahurangi College Auditorium
	3:00pm-4:00pm	Afternoon Tea	Farewell
	6:30pm-9:00pm	Dinner	Sandspit Yacht Club

Our President invites the Executive, the Conference Committee and helpers and any members who are staying over, to join her for drinks and dinner at Sandspit Yacht Club on Sunday evening.

A more detailed programme will be sent out closer to the Conference and will be available on the BPW website: www.bpwnz.org.nz

For all inquiries please contact: Conference Convener: Bronwyn Lane bronwynlane21@gmail.com
P: 09 425 0014 M: 027 492 6493



SECTION F ... FOR FUN
PLEASE COMPLETE AND RETURN WITH REGISTRATION DOCUMENT

Breakfast Tours and Networking

We have heard that Conference is so full on there is not much time for networking so with this in mind we have changed the Saturday schedule to allow time on Saturday morning before the work starts. Here is what we have on offer:

You are welcome to make your own arrangements and breakfast in Warkworth where there are many cafes and shops to explore or.....

You can board the bus for a mini excursion. The bus will pick up from the three preferred accommodations starting at 07:45am.

Option 1 Hop off the bus at **Green with Envy** and breakfast at the adjacent **Ravish Café**. The coffee is superb and the brioches to die for. Nicole, the owner of Green with Envy and Ravish recently won the Global Innovation Award for retailing, up against such giants as Amazon. Green with Envy is a delightful homewares shop, with a few clothes thrown in as well. It is a great place for picking up that something special for your home or for a bit of early Christmas shopping. (<http://www.greenwithenvy.co.nz>)

Option 2 Stay on the bus and continue to the **Matakana Farmer's Market**. Again great coffee from **Love Shack** and a variety of eats from the different stalls. If olive oil, artisan bread, nut butters, niche market cheeses and more are your thing this is a must see.
(www.visitmatakana.co.nz/village/farmers-market)

To give us an idea of numbers to cater for please tick one of the following:

- I'll find my own breakfast
- I'd like to visit Green with Envy
- I'd like to visit the Matakana Farmer's Market

The bus will get you back to the college by 10:00am in time to start Day 1 of Conference.